

**PLANNING BOARD MEETING**  
Minutes, December 18, 2002  
**Conference Room 3, Belmont Town Hall**

**Members Present:** Joseph Barrell, Deborah Emello, Karl Haglund, James Heigham, Andrew McClurg

**7:05 p.m.** A quorum being present, Chairman Barrell opened the meeting. Minutes of the Executive Session of October 21, 2002 were approved. Minutes of the Planning Board meeting of November 26, 2002 were approved with amendments.

**7:15 p.m.** Continued hearing on Volkswagen site. The hearing was continued to January 28, 2003 at 7:10 p.m.

**7:20 p.m.** Chairman's report. Joe Barrell reported on the Board of Selectmen's (BOS) recent meeting, and a conversation with Chair Will Brownsberger. The BOS requested that the Planning Board initiate a town-wide Master Plan. Mr. Barrell requested that Tim Higgins respond with a memo summarizing other towns' experience in terms of the funds expended to prepare such a plan. Mr. Higgins' memo was circulated. Mr. Barrell noted that if a consultant contract for a Master Plan were issued under Chapter 30B, bids must be submitted without a specified fee. James Heigham said that in his opinion neither the Warrant Committee nor Town Meeting would approve expenditure of \$100,000 for a Master Plan at this time. Andrew McClurg suggested that a Master Planning effort be deferred until completion of the Trapelo Road corridor study. Deborah Emello said it made sense to see what the Trapelo Road study suggests about town-wide issues. Mr. Heigham suggested the Planning Board indicate to the BOS concern about the cost of a Master Plan and that the Trapelo Road study should be done first. Mr. Barrell requested Mr. Heigham to convey those thoughts to Mr. Higgins.

**7:30 p.m.** James Heigham moved that the Board go into executive session to discuss pending litigation over the conditions imposed by the Board on the development of the ARC site at McLean. Motion passed unanimously.

The Board came out of executive session at 7:50 p.m. and voted to adjourn.